



དཔལ་ལྷན་འབྲུག་གཞུང་།
དར་དཀར་ནང་རྫོང་ཁག་འདུག་ཚུང་།

Royal Government of Bhutan

DAGANA DZONGKHAG ADMINISTRATION



SALARY ADVANCE FORM

Name of Employee
& Designation:

EID/CID No.:

Agency/Sector:

Advance Amount:

Purpose:

Declaration

I declare that I do not have any outstanding salary to my credit till date.

Dated Signature of Employee

Confirmation

The Salary Advance amount of Nu _____ only (Basic Pay) is sanctioned and

Nu. _____ per month will be deducted w.e.f. _____ month.

Dated Signature of Finance Officer

Head of Agency

Approved ☐

Not Approved ☐

Dated Signature of Head of Agency
(Remark if any)