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དར་དཀར་ནང་ཆོང་ཁག་བདག་སྐྱོང་།
Royal Government of Bhutan
DAGANA DZONGKHAG ADMINISTRATION



DDA/PER-03/2018-2019/8437

Date: 18/03/2019

VACANCY ANNOUNCEMENT

Dzongkhag Administration, Dagana is pleased to announce the vacancy for various posts under Education and Civil Sector on lateral transfer & consolidated contract as specied in the attachment.

Documents required:

1. Duly filled Civil Service Employment form
2. Copy of Degree Certificates
3. Copy of valid Secuirity Certificate
4. Copy of valid Medical Certificate
5. Copy of valid CID Copy
6. No Objection Certificate, if employed

Documents should reach to the HR Section on or before 2nd April 2019. For any clarification, please contact Human Resource Section at 6481008 during office hour.

NOTE:

1. Submission of documents though email won't be entertained
2. Those employees who are already on contract under Dagana Dzongkhag are not elegible to apply for the vacancy



Vacancy Announcement

Sl	Post	Position Level	Duration	Slots	Place of posting	Qualification	
1	Substitute Teacher						
1.1.	General			3	Karmaling PS, Lungtengang PS, Lhamoizingkha CS	B.Ed/PGDE in relevant field	
1.2	Bio/Chem	P5B	9 Months	1	Daga CS	B.Ed/PGDE in relevant field	
1.3	His/Eng			1	Dalleythang LSS	B.Ed/PGDE in relevant field	
2	Adm. Asst	S5A	24 months	2	Drujegang CS & Dagapela MSS	Class 12 with basic IT Skills	
3	Matron	S5A	24 months	3	Tsangkha MSS, Drujegang MSS & Lhamoizingkha CS	Class 12 Pass	
4	Warden	S5A	24 months	1	Tsangkha MSS	Class 12 Pass	
5	Lab. Asst	S5A	24 months	2	Drujegang CS & Tsangkha MSS	Class 12 with basic IT Skills	
9	Lib. Asst	S5A	24 months	1	Tsangkha MSS	Class 12 with basic IT skills	
10	Store Asst	S5A	24 months	1	Dalleythang LSS	Class 12 with basic IT Skills	
11	Caretaker	ESP	24 months	6	Phokoma PS, Lhamoizingkha CS, Dalleythang LSS, Tashiding LSS, Dzongkhag Administration	Nil	
12	Cleaner	ESP	24 months	1	Ballefgang PS	Nil	
13	Nightguard	ESP	24 months	2	Tsangkha MSS & Dzongkhag Administration	Nil	
14	Cook	GSP	24 months	1	Lhamoizingkha CS	Nil	
15	Driver	O4 A	24 months	2	Karmaling Gewog & Lhamoizingkha Gewog	Minimum Class 8	
16	Child Caregiver	O2 A	24 months	1	Gesarling CS	Minimum Class 10	
17	Ward Girl	GSP	24 months	1	Dagapela Hospital	Minimum Class 8	

In service employees who are already serving as Adm. Asst, Lib Asst, Store Asst and Lab Asst may apply for the same post.

