



དཔལ་ལྷན་འབྲུག་གཞུང་།  
དར་དཀར་ནང་ཇོང་ཁག་བདག་སྐྱོང་།  
Royal Government of Bhutan  
DAGANA DZONGKHAG ADMINISTRATION



**FORM I: Room Booking Form**

**Date:**

Dasho Dzongrab,  
Dzongkhag Administration,  
Dagana.

**Sub: Request for Dzongkhag Guest House Accommodation**

Dasho,

I have a request for booking rooms in the Dzongkhag Guest House. Details of the booking as provided hereunder:

Sl#	Name of Guest	Duration ( <i>specify arrival date and departure date</i> )	Official or private
1			
2			
3			
4			
5			

Yours sincerely,

(Name & signature)  
Designation/Sector

**Dzongrab**

*Note: This note once approved has to be handed over to the officer in-charge of the Dzongkhag Guesthouse for necessary action.*

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Guests will have to pay a tariff fixed by the Dzongkhag Administration in absence of any **official correspondence**.

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