

VECHILE REQUISITION FORM

Name of the Agency:.....

Sector :.....

Requisition Details

Vehicle Type:.....Vehicle No:.....

Date:.....

Date	Place		Name of the official(s)	Purpose
	From	To		
Requisition by (Division chief/Section head)			Signature:..... Name:..... Designation:.....	
Vehicle condition:..... Vehicle No.:..... Driver's name:..... Maintenance Incharge:.....			MTO Date:.....	Signature:.....
Approved by:			Signature:..... Date:.....	