



དཔལ་ལྷན་འབྲུག་གཞུང་།
 དར་དཀར་ནང་རྫོང་ཁག་བདག་སྐྱོང་།
Royal Government of Bhutan
DAGANA DZONGKHAG ADMINISTRATION



DDA/PER-03/2019-2020/3640

5th February 2020

VACANCY ANNOUNCEMENT

Sl. No.	Position Title	Position Level	No. of Slots	Contract Period	Qualification	Placement
1	Teacher III (NCT)	P5 C		22 months (till 31/12/2021)	B.Ed./PGDE in relevant subject	Schools
	1.1 General		4			
	1.2 English		1			
	1.3 Economics		1			
	1.4 Physics		1			
	1.5 Accounts		1			
	1.6 Geography	3				
2	Admin. Asst.	S5 A	3	22 months	Class XII with IT Knowledge	Schools/BHU
3	Matron	S5 A	1	22 months		
4	Library Asst.	S5 A	2	22 months		
5	Lab. Asst.	S5 A	1	22 months		
6	Caregiver	O2 A	1	22 months		
7	Technician (Plumber)	S3 A	1	22 months	CI X with NC3 /Inservice with VTI certificate (Training in relevant field)	Dzongkhag Administration
8	Cook	GSP	5	22 months	NA	Schools
9	Misup (Nightguard)	ESP	1	22 months	NA	Dzongkhag Administration
10	Caretaker	ESP	2	22 months	NA	Dzongkhag Administration
11	Garbage Compactor	ESP	1	22 months	NA	Dzongkhag Administration
12	Sweeper	ESP	1	22 months	NA	School



Tel: (+975) 06-481207(Dasho Dzongdag), 06-481158 (Dasho Dzongrab), 06-481008 (HRO), 481187(Adm) Fax: (+975)-06-481132

Website: <http://www.dagana.gov.bt>



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Please be informed to that the application should be submitted to Human Resource Section on or before February 11, 2020 along with followings documents:

- i. *Civil Service Employment Application Form;*
- ii. *Copy of citizenship card;*
- iii. *Copies of academic transcripts and certificate;*
- iv. *Medical fitness certificate;*
- v. *Passport size photograph (should be pasted on employment application form);*
- vi. *Ensure that online security clearance certificate is valid;*
- vii. *No objection certificate, if employed; and*
- viii. *Copies of relevant training certificates.*

Note: Submission of documents beyond the stipulated deadline will not be entertained.

For enquiry, please contact HR Section at 06- 481008/481187 during office hours.

